



Alpena Community **College/University**

Postsecondary Credit Agreement/Articulation Agreement Template

This Postsecondary Credit Agreement/Articulation Agreement is made and entered into as of June 6, 2023, by the Michigan Department of Education (MDE) and Alpena Community College/University. The agreement is for state-approved secondary career technical education (CTE) programs. Separate agreements should be submitted for each state-approved CTE secondary CIP Code number.

Purpose of this Agreement:

- 1) Expand educational opportunities for high school students allowing them to earn postsecondary credits.
- 2) Eliminate unnecessary duplication of course materials and instruction.
- 3) Maximize the use of resources for students to complete programs as efficiently as possible.
- 4) Support postsecondary enrollment, retention, and completion.

Aligned Postsecondary/Articulated Programs and Courses:

Category	Name/CIP Code
State-Approved CTE Secondary Program Name	Business Management & Technology
State-Approved CTE Secondary CIP Code Number	52.0299
Perkins Approved at Postsecondary Level (if applicable)	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Postsecondary CIP Code Number (if applicable)	52.9994
Postsecondary CIP Code Name (if applicable)	Business Management & Administration
Web Link for Postsecondary Program of Study	https://discover.alpenacc.edu/business.php

General Conditions & Requirements:

1. Application for postsecondary credit must be received within two years of the student's high school graduation. Exceptions to this condition must be approved by the Registrar.
2. The postsecondary credit application will be completed and submitted by the secondary CTE program representative and student, as relevant. All supporting documentation will be submitted to Alpena Community College.
3. The high school student must earn a B or higher in the applicable CTE program to be eligible for postsecondary/articulated credit.
4. No tuition will be charged for any courses for which the student receives postsecondary/articulated credit.



Aligned Postsecondary/Articulated Courses:

Credit for students is approved for the following course(s) based upon the passage of the relevant CTE course/program or corresponding credentialing exams. All conditions and requirements must be fulfilled.

High School Course or Industry Credential	Postsecondary Course Name	Postsecondary Course Number	Credits
Business Management & Technology	Introduction to Business	BIS 121	3
Business Management & Technology	Introduction to Microcomputers	CIS 120	3
Microsoft Office Certification Exam	Word Processing I, II, & III	CIS 151	1
		CIS 152	1
		CIS 153	1

Participating Partners:

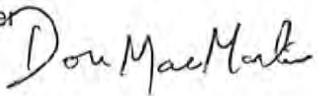
Alpena Community (College/University Name) is pleased to be able to provide statewide postsecondary/ articulated credit agreements to benefit Michigan high school students by partnering with the Michigan Department of Education, Office of Career and Technical Education, and state-approved secondary career and technical education programs.

Approval Signatures:

Michigan Department of Education
608 West W. Allegan Street
P.O. Box 30712
Lansing, MI 48909

College/University Alpena Community College
Address: 665 Johnson St.
City/ST/ZIP: Alpena, MI 48612

Dr. Brian Pyles
State Director
Office of Career and Technical Education
Signature:
Date:

Name: Dr. Don MacMaster
Title: President
Signature: 
Date: June 6, 2023

Name:
Title:
Signature:
Date:

Name:
Title:
Signature:
Date:

Implementation date: June 6, 2023

Expiration date (Recommended for five years): June 6, 2028



For questions regarding this agreement, please email witterj@alpenacc.edu (College/University email).