

# **ARTICULATION AGREEMENT**

**State of Michigan**  
**Approved Career and Technical Education Program**  
**Information Technology**  
**Digital/Multimedia & Information Resources Design**  
**(CIP 11.0801)**

Between

**Cheboygan Area Schools**  
**Digital/Multimedia & Information Resources Design**  
**(CIP 11.0801)**

and

**Oakland Community College**  
**Business & Information Technologies**  
**Curriculum in Computer Information Systems**  
**(CIP(s) 11.0201; 11.0501; 11.1003; 11.9999; optional 41.9999)**

**CIS 1100 Fundamentals of Information Systems**

Effective Dates  
September 1, 2014 to August 31, 2017

**ARTICULATION AGREEMENT BETWEEN**  
**Cheboygan Area Schools**  
Digital/Multimedia & Information Resources Design  
and  
**Oakland Community College**  
Business & Information Technologies  
Curriculum in Computer Information Systems

**Article I**  
**Agreement on Principle**

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Oakland Community College (“OCC”) and Cheboygan Area Schools (“CAS”) agree that students who enroll in state approved Career and Technical Education (CTE) curriculum and who choose to attend OCC should be provided with a smooth transition to post-secondary education that minimizes loss of credit and duplication of coursework. Therefore, OCC and CAS agree to enter into this Articulation Agreement (“Agreement”) as cooperating, equal partners who shall maintain the integrity of their separate programs.

**Article II**  
**Agreement on Program Specifics**

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OCC and CAS agree that any student who has satisfied the requirements outlined in this Agreement are eligible to receive the specified number of course credits which may be applied towards the OCC programs listed in Article VI. Students using this Agreement must follow the procedures specified in Article VII and meet all other OCC admissions requirements in order to be eligible to receive articulated credit.

This Agreement is in effect from September 1, 2014 to August 31, 2017. If this Agreement is not renewed at the end of the effective period, students who already started the secondary CTE program will be given two additional years to be admitted to OCC under the terms of this Agreement.

**Article III**  
**Agreement on Communication**

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OCC and CAS agree to cooperate in communicating with each other and with their common and respective publics concerning the established relationship outlined in this Agreement. Communication may include various hard copy and electronic publications to inform those who might benefit personally or professionally from the opportunities provided by this Agreement. Both parties will share the information in this Agreement with interested and qualified students, their parents/guardians as well as appropriate school district and college personnel.

**Article IV**  
**Maintenance and Review Procedures**

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At least one representative from each organization will be appointed to act as agent for the implementation of this Agreement, to speak for the organization and to communicate changes to respective faculty members, advisors, counselors, and others to whom the information is pertinent. Responsibility for oversight of this Agreement rests with the Executive Director of Institutional Effectiveness at OCC and the CTE Director at CAS or their designees. Both parties agree to communicate annually any changes in their respective programs that may affect this Agreement.

**Article V**  
**Responsibility of School District**

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Throughout the duration of this Agreement, CAS agrees to provide OCC:

- All changes to the name, number and CIP code for the CTE program covered under this Agreement.
- Written notification of changes to program content and/or instruction as it aligns with the State of Michigan CTE curriculum.
- The names of individuals who teach the specified articulated curriculum, including their contact information (work e-mail, phone number and mailing address).
- The student's final grade for the high school CTE program covered under this Agreement as reported on their high school transcript.

**Article VI**  
**Curriculum Alignment**

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State Secondary Career and Technical Education Program:

- National Career Cluster: Information Technology
- Program: Digital/Multimedia & Information Resources Design
- Cheboygan Area Schools course name: Digital Multimedia
- Foundational Skill: Fundamentals of Information Systems
- Secondary CIP Code Number: 11.0801
- Documentation of State of Michigan secondary instructional curriculum is available at <http://ctenavigator.org/>.

Oakland Community College:

- Division: Business & Information Technologies
- Curriculum: Computer Information Systems
- Course: CIS 1100 Fundamentals of Information Systems
- Four (4) credits

**CIS 1100 “Fundamentals of Information Systems”** is a requirement for the following OCC programs:

- **Computer Information Systems/Extended Degree -Associate in Applied Science/COMPUTER SUPPORT OPTION (CIS.CSU.AASX) CIP 11.9999**
- **Computer Information Systems/Extended Degree-Associate in Applied Science/SOFTWARE ENGINEERING OPTION (CIS.SWE.AASX) CIP 11.0201**
- **Computer Information Systems/Extended Degree-Associate in Applied Science/SYSTEMS ANALYSIS OPTION (CIS.SYA.AASX) CIP 11.0501**
- **Computer Information Systems/Extended Degree - Associate in Applied Science/INFORMATION TECHNOLOGIES FOR HOMELAND SECURITY OPTION (CIS.THS.AASX) CIP 11.1003**
- **Computer Information Systems/Certificate/COMPUTER SUPPORT (CIS.CSU.CT) CIP 11.9999**
- **Computer Information Systems/Certificate/SYSTEMS ANALYSIS (CIS.SYA.CT) CIP 11.0501**
- **Computer Information Systems/Certificate/INFORMATION TECHNOLOGY FOR HOMELAND SECURITY (CIS.THS.CT) CIP 11.1003**

**Optional: Associates Degree**

**CIS 1100 “Fundamentals of Information Systems”** may be applied to the following OCC degree program:

- **Technological Sciences/Associate in Applied Science-Major Focus: CIS (TSC.AAS) CIP 41.9999**

## Article VII

### Student Guidelines and Procedures

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Students pursuing articulated credit at OCC must comply with the following conditions:

**Eligibility requirements:**

- Receive a grade of B (3.0) or better in the high school CTE program covered under this Agreement.
- Must have completed and graduated from high school.
- Must request articulated credit within two years of completing the high school CTE program covered under this Agreement.

**Procedures to apply for credit:**

- Request articulated credit on-line at [www.oaklandcc.edu/Articulation/Secondary/RequestForm.aspx](http://www.oaklandcc.edu/Articulation/Secondary/RequestForm.aspx).
- Apply for admission to OCC at [www.oaklandcc.edu/FutureStudents/Admission.aspx](http://www.oaklandcc.edu/FutureStudents/Admission.aspx).
- Verify high school CTE program completion with submission of official high school transcript to OCC.

NOTE: OCC reserves the right to deny any request for articulated credit in which it has been determined that the educational requirements have not been sufficiently achieved.

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 and  
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 Curriculum in Computer Information Systems

Oakland Community College and Cheboygan Area Schools agree to the terms of this Agreement, which will be in effect from September 1, 2014 to August 31, 2017.



OAKLAND  
 COMMUNITY  
 COLLEGE



**Signatures**  
Oakland Community College

**Signatures**  
Cheboygan Area Schools

M. Cathey Maze  
 M. Cathey Maze, Ph.D.  
 Vice Chancellor  
 Academic Affairs

11/19/15  
 Date

Michele Ackerman  
 Dr. Michele Ackerman  
 Principal

10-15-15  
 Date

Martin A. Orlowski  
 Martin A. Orlowski, M.A.  
 Executive Director  
 Institutional Effectiveness

10/27/15  
 Date

Sandra Jeannotte  
 Sandra Jeannotte  
 Director of CTE

10-15-15  
 Date

Thomas M. Hendricks  
 Thomas M. Hendricks, M.B.A.  
 Academic Dean  
 Business & Information Technologies

11/13/15  
 Date

Stephen M. Linden  
 Stephen M. Linden, M.B.A.  
 Registrar

11/19/15  
 Date